

CRC Group

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Customer Information

1)	NAME	
2)	DESIGNATION	
3)	COMPANY / ORGANIZATION	
4)	ADDRESS	
4)	PHONE/FAX E-mail	
5)	ANY OTHER INFORMATION	

We are submitting the samples as per the enclosed sample submission form

Name of the Postal Service/Courier:

Date:

Signature

(Name & Designation)

Guidelines for Sample Submission Fame / 16sr DNA

- Send it as a pure culture Either on a Petri plate or slant agar (nutrient agar)
- Label with customer name, sample ID and date inoculated of the submitting culture
- Seal with laboratory film or appropriate sealing material & Package materials to prevent leakage of contents under conditions incident to ordinary handling in transportation.
- If sending a mixed culture please let us know which colonies (morphology), on a streak plate, should be applied for subcultring & further identification)
- Source of the sample from which it has been isolated (Soil / water/ air / Decayed food, etc)
- Mention the type of medium used to grow the culture and other cultural / growth conditions (aerobic / anaerobic / facultative anaerobe)
- Results of enzymatic tests or staining tests performed for initial characterization, if any.

For DNA

Results of any Staining/biochemical tests done, previously

For which gene they need sequence

What is the length of the sequence that is required (500-700/1000/1500bases)

Please fill the following table

Sample No.	Sample Code	Service Requested	Growth conditions & Remarks

Please tick the organism

Bacteria Aerobic Anaerobic

Fungi

Yeast

Services Provided:

- Fatty Acid Methyl Ester Analysis through Gas Chromatography
- 16s rDNA Sequencing
- Confirmatory Tests (Cultural, Morphological & Biochemical analysis)

Sample codes:

Use the following method to code your samples:

<Test*> <kind of microbe**> <sample ID***>

*Test: for Fatty Acid Analysis - "FAME"

for 16s rDNA sequencing – "RDNA"

for complete characterization[#] – "MBCC"

#complete characterization includes Cultural, Morphological & Biochemical analysis

**Kind of Microbe: for Bacteria - "BACT"

for Actinomycetes – "ACTN"

for Yeasts – "YEST"

for Fungi – "FNGI"

***Sample ID: as per your records prefixed by department/ university/ industry
(ex, sample ID as per records is "JA31" of Department of Microbiology, Osmania University -1 "MBOUJA31")

[Terms and Conditions](#)

Results turnaround in 2 business days (for FAME Analysis) & 8-10 business days (Sequencing) & for Complete Characterization (depends as per sample) for samples that are pure culture and have suitable growth. Turnaround time begins on the day samples are received. Send samples carefully packed, following the shipping instructions. Please also enclose the sample submission form with sample codes, contact person and billing information including a P.O. number or courier details. For standard turnaround time, ship samples to arrive next day priority.

For Next Day priority identifications, please contact Royal Life Sciences 24 hours prior to arrival with the shipper/courier and tracking number. We require samples be of pure culture with visible growth on plated media. Samples must be received by 8:00am IST to guarantee a result by 5:00pm IST next business day.

Sample reports will either be faxed or e-mailed as the test completes, a hard copy will be mailed. Any questions may be sent to info@royalgroupinfo.com